



GUILDFORD
BOROUGH

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Tom Horwood
Joint Chief Executive
of Guildford and Waverley
Borough Councils

Contact Officer:

Sophie Butcher, Democratic Services Officer

7 November 2022

Dear Councillor

Your attendance is requested at a meeting of the **LICENSING SUB COMMITTEE** to be held in the Room 6 - Hurtmore, Millmead House, Millmead, Guildford, Surrey GU2 4BB on **TUESDAY 15 NOVEMBER 2022 at 10.00 am.**

Yours faithfully

Tom Horwood
Joint Chief Executive

MEMBERS OF THE LICENSING SUB COMMITTEE

Councillor Tim Anderson (Chairman)
The Mayor, Councillor Dennis Booth
The Deputy Mayor, Councillor Masuk Miah

QUORUM 3



THE COUNCIL'S STRATEGIC FRAMEWORK (2021- 2025)

Our Vision:

A green, thriving town and villages where people have the homes they need, access to quality employment, with strong and safe communities that come together to support those needing help.

Our Mission:

A trusted, efficient, innovative, and transparent Council that listens and responds quickly to the needs of our community.

Our Values:

- We will put the interests of our community first.
- We will listen to the views of residents and be open and accountable in our decision-making.
- We will deliver excellent customer service.
- We will spend money carefully and deliver good value for money services.
- We will put the environment at the heart of our actions and decisions to deliver on our commitment to the climate change emergency.
- We will support the most vulnerable members of our community as we believe that every person matters.
- We will support our local economy.
- We will work constructively with other councils, partners, businesses, and communities to achieve the best outcomes for all.
- We will ensure that our councillors and staff uphold the highest standards of conduct.

Our strategic priorities:

Homes and Jobs

- Revive Guildford town centre to unlock its full potential
- Provide and facilitate housing that people can afford
- Create employment opportunities through regeneration
- Support high quality development of strategic sites
- Support our business community and attract new inward investment
- Maximise opportunities for digital infrastructure improvements and smart places technology

Environment

- Provide leadership in our own operations by reducing carbon emissions, energy consumption and waste
- Engage with residents and businesses to encourage them to act in more environmentally sustainable ways through their waste, travel, and energy choices
- Work with partners to make travel more sustainable and reduce congestion
- Make every effort to protect and enhance our biodiversity and natural environment.

Community

- Tackling inequality in our communities
- Work with communities to support those in need
- Support the unemployed back into the workplace and facilitate opportunities for residents to enhance their skills
- Prevent homelessness and rough-sleeping in the borough

AGENDA

ITEM NO.

1 LOCAL CODE OF CONDUCT - DISCLOSABLE PECUNIARY INTERESTS

In accordance with the local Code of Conduct, a councillor is required to disclose at the meeting any disclosable pecuniary interest (DPI) that they may have in respect of any matter for consideration on this agenda. Any councillor with a DPI must not participate in any discussion or vote regarding that matter and that they must also withdraw from the meeting immediately before consideration of the matter.

If that DPI has not been registered, you must notify the Monitoring Officer of the details of the DPI within 28 days of the date of the meeting.

Councillors are further invited to disclose any non-pecuniary interest which may be relevant to any matter on this agenda, in the interests of transparency, and to confirm that it will not affect their objectivity in relation to that matter.

2 TO CONSIDER AN APPLICATION TO VARY EXISTING PREMISES LICENCE FOR TESCO, ASHENDEN ROAD, GUILDFORD (Pages 5 - 42)

**Please contact us to request this document in an
alternative format**

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LICENSING SUB-COMMITTEE

Application Type:	Application for the variation of the Premises Licence GUPLA0297	
Ward:	Onslow	Ward Councillors: Councillor Jon Askew Councillor David Goodwin Councillor Will Salmon
Applicant:	Tesco Stores Ltd	
Premises:	TESCO Guildford Superstore Ashenden Road Guildford GU2 7XU	
Proposal:	An application for the variation of the existing premises licence to supply alcohol for consumption of the premise 24hrs a day, include the addition of late-night refreshment, amend and update a number of conditions and amend the layout plan.	

1. SITE LOCATION AND HISTORY

- 1.2 The premises is currently operating as a retail store and has held the current licence since 24/11/2005. A copy of the current licence is attached at Appendix 1.
- 1.3 A site location plan is attached at Appendix 2.

2. APPLICATION

2.1 The applicant is to amend a number of conditions on the licence, amend the plan, include late night refreshment as a licenced activity and further amend hours to 24hrs Monday to Sunday. The application form is attached as Appendix 3.

2.2 Licensable activities:

- The provision of sale of alcohol.
- The provision of late-night refreshment.

2.3 Changes to conditions requested:

The conditions in Annex 2 of the premises licence can be updated to reflect the current operating schedule enclosed in this application. Condition C: 1. To man tills numbered 27, 29 and 33 and a member of staff in 2 aisles involved.

Remaining conditions in D: 1, 2, and 3 imposed by the Licensing Sub-Committee on 13 November 2005 can be replaced by the current and updated Operating Schedule which reflects current standards of operation. Specifically, "Think 21" is now updated to "Think 25" etc.

2.4 Proposed hours:

The table below shows the licensable activities and requested hours as shown in the application form:

Activities	Mon	Tues	Wed	Thurs	Fri	Sat	Sun
(1) Films							
(2) Live music							
(3) Recorded music							

Agenda item number: 2

Activities	Mon	Tues	Wed	Thurs	Fri	Sat	Sun
(4) Performances of dance							
(5) Late night refreshment							
	23:00 – 05:00	23:00 – 05:00	23:00 – 05:00	23:00 – 05:00	23:00 – 05:00	23:00 – 05:00	23:00 – 05:00
(7) Supply of alcohol							
	00:00 23:59	00:00 23:59	00:00 23:59	00:00 23:59	00:00 23:59	00:00 23:59	00:00 23:59
Times premises are open to public							
	00:00 23:59	00:00 23:59	00:00 23:59	00:00 23:59	00:00 23:59	00:00 23:59	00:00 23:59

2.4 Promotion of the four licensing objectives:

In relation to the licence application, the applicant has provided the following steps to promote the licensing objectives.

General:

Tesco is a large national operator with a range of head office and local support. The company has devised policies, procedures, systems, and training to ensure that they sell alcohol in a responsible manner.

There is a detailed programme which ensures that comprehensive training is provided to employees having regard to their role and the responsibilities and such training is regularly reviewed, and records kept.

The prevention of crime and disorder:

We will have a digital CCTV system that covers the premises, including the main area which will be used for display of alcohol. Images will be retained for 31 days.

A member of the management team will be on the premises all the time the store is open. This colleague will have responsibility for the premises and will be the initial point of contact for any issues that may arise.

Public safety:

The premises licence holder is fully aware of its responsibilities under a range of health and safety related legislation and has policies and procedures in place to be confident of complying with the relevant obligations which arise.

The prevention of public nuisance:

The company has a “good neighbour” ethos which seeks to ensure that the premises plays an active part in the local community.

The protection of children from harm:

The premises will operate a Think 25 policy. The checkouts will be programmed to prompt the customer assistant when an alcohol product is scanned at the checkout to follow the Think 25 policy.

All colleagues will receive training in relation to the underlying law and Tesco policy, systems, and procedures. This training will be documented, and refresher training will be provided on a regular basis.

2.5 Consultation period and advertisement of the application:

The application was accepted as valid on 23 September 2022, with the consultation period running until 22 October 2022. The application was advertised by means of notices at the premises and a notice in the Surrey Advertiser in accordance with the regulations.

3. RELEVANT REPRESENTATIONS RECEIVED DURING CONSULTATION PERIOD

3.1 Representations from responsible authorities:

None were received.

3.2 Representations from other persons.

One representation was received from other persons.

These are attached as Appendix 4.

4. LICENSING POLICY

The following sections of the Council's Licensing Policy are relevant:

- Section 4: (Fundamental Principles)
- Section 11: (Licensing Hours)
- Section 12.1: (Prevention of Crime & Disorder)
- Section 12.2: (Public Safety)
- Section 12.3: (Prevention of Public Nuisance)
- Section 12.4: (Protection of Children from Harm)
- Section 17: (Licence Conditions).

5. NATIONAL GUIDANCE

The following sections of the Guidance issued in April 2018 by the Secretary of State under Section 182 of the Licensing Act 2003 are relevant:

- Paragraph 1.16 - Licence conditions – General principles
- Paragraph 1.17 – Each application on its own merits
- Paragraphs 2.1-2.6 – Crime and Disorder
- Paragraphs 2.7-2.14 – Public Safety
- Paragraphs 2.15-2.21 – Public nuisance
- Paragraphs 2.22-2.32 – Protection of children from harm
- Paragraphs 9.31-9.41 – Hearings
- Paragraphs 9.42-9.44 – Determining actions that are appropriate for the promotion of the licensing objectives
- Paragraphs 10.1-10.66 – Conditions

6. MANDATORY CONDITIONS

Mandatory condition - Sales of alcohol

1. No supply of alcohol may be made under the premises licence –
 - a. at a time when there is no designated premises supervisor in respect of the premises licence, or
 - b. at a time when the designated premises supervisor does not hold a personal licence, or the personal licence is suspended
2. Every supply of alcohol under the premises licence must be made or authorised by a person who holds a personal licence

Mandatory condition - Age verification policy

1. The premises licence holder or club premises certificate holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sale or supply of alcohol.
2. The designated premises supervisor in relation to the premises licence must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy.
3. The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either—
 - a. a holographic mark, or
 - b. an ultraviolet feature.

Mandatory condition - Irresponsible promotions

1. The responsible person must ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.
2. In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises—
 - a. games or other activities which require or encourage, or are designed to require or encourage, individuals to—
 - i. drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or
 - ii. drink as much alcohol as possible (whether within a time limit or otherwise);
 - b. provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic in a manner which carries a significant risk of undermining a licensing objective;
 - c. provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less in a manner which carries a significant risk of undermining a licensing objective;
 - d. selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner;
 - e. dispensing alcohol directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of disability).

Mandatory condition - Free potable water

The responsible person must ensure that free potable water is provided on request to customers where it is reasonably available.

Mandatory condition - Smaller measures

The responsible person must ensure that—

- a. where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures—
 - i. beer or cider: ½ pint;
 - ii. gin, rum, vodka or whisky: 25 ml or 35 ml; and
 - iii. still wine in a glass: 125 ml;
- b. these measures are displayed in a menu, price list or other printed material which is available to customers on the premises; and
- c. where a customer does not in relation to a sale of alcohol specify the quantity of alcohol to be sold, the customer is made aware that these measures are available.”

Mandatory condition - Permitted price for alcohol

1. A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price.
2. For the purposes of the condition set out in paragraph 1—
 - a. “duty” is to be construed in accordance with the Alcoholic Liquor Duties Act 1979;
 - b. “permitted price” is the price found by applying the formula $P=D+(D \times V)$, where—
 - i. P is the permitted price,
 - ii. D is the amount of duty chargeable in relation to the alcohol as if the duty were charged on the date of the sale or supply of the alcohol, and
 - iii. V is the rate of value added tax chargeable in relation to the alcohol as if the value added tax were charged on the date of the sale or supply of the alcohol;
 - c. “relevant person” means, in relation to premises in respect of which there is in force a premises licence—
 - i. the holder of the premises licence,
 - ii. the designated premises supervisor (if any) in respect of such a licence, or
 - iii. the personal licence holder who makes or authorises a supply of alcohol under such a licence;
 - d. “relevant person” means, in relation to premises in respect of which there is in force a club premises certificate, any member or officer of the club present on the premises in a capacity which enables the member or officer to prevent the supply in question; and
 - e. “value added tax” means value added tax charged in accordance with the Value Added Tax Act 1994.
3. Where the permitted price given by Paragraph (b) of paragraph 2 would (apart from this paragraph) not be a whole number of pennies, the price given by that sub-paragraph shall be taken to be the price actually given by that sub-paragraph rounded up to the nearest penny.
4. (1) Sub-paragraph (2) applies where the permitted price given by Paragraph (b) of paragraph 2 on a day (“the first day”) would be different from the permitted price on the next day (“the second day”) as a result of a change to the rate of duty or value added tax.
(2) The permitted price which would apply on the first day applies to sales or supplies of alcohol which take place before the expiry of the period of 14 days beginning on the second day.

Mandatory condition - Door supervision

Where at specified times one or more individuals must be at the premises to carry out a security activity, all such individuals must be licensed by the 'Security Industry Authority (SIA).

7. RECOMMENDATION:

- 7.1 The Sub-Committee are requested to consider the application for the grant of a premises licence on its merits.
- 7.2 Subject to paragraph (7.3) below, Section 18(2) of the Licensing Act 2003 provides that the Sub-Committee must grant the application subject only to such conditions as are consistent with the operating schedule and the mandatory conditions.
- 7.3 Having regard to the relevant representations made during the consultation period, the Sub-Committee must take such steps (if any) as it considers appropriate for the promotion of the licensing objectives. The steps are:
 - To impose additional conditions on the licence which are appropriate for the promotion of the licensing objectives, proportionate and which deal with the concerns of those making representations;
 - To exclude any of the licensable activities from the scope of the licence;
 - To refuse to specify a person as the premises supervisor; or
 - To reject the application.

Originator:

Mark Adams
Licensing Compliance Officer
Tel: (01483) 444368
E-Mail: mark.adams@guildford.gov.uk



Licensing Act 2003

GUPLA0297

Premises Licence

Part 1 - Premises Details

POSTAL ADDRESS OF PREMISES, OR IF NONE, ORDNANCE SURVEY MAP REFERENCE OR DESCRIPTION

Tesco Guildford

Ashenden Road, Guildford, Surrey, GU2 7UN.

WHERE THE LICENCE IS TIME LIMITED THE DATES

Not applicable

LICENSABLE ACTIVITIES AUTHORISED BY THE LICENCE

- the sale by retail of alcohol

THE TIMES THE LICENCE AUTHORIZES THE CARRYING OUT OF LICENSABLE ACTIVITIES

Activity (and Area if applicable)	Description	Time From	Time To
M. The sale by retail of alcohol for consumption OFF the premises only			
	Monday	8:00am	Midnight
	Tuesday	Midnight	Midnight
	Wednesday	Midnight	Midnight
	Thursday	Midnight	Midnight
	Friday	Midnight	Midnight
	Saturday	Midnight	10:00pm
	Sunday	10:00am	4:00pm

THE OPENING HOURS OF THE PREMISES

Description	Time From	Time To
Monday	8:00am	Midnight
Tuesday	Midnight	Midnight
Wednesday	Midnight	Midnight
Thursday	Midnight	Midnight
Friday	Midnight	Midnight
Saturday	Midnight	10:00pm
Sunday	10:00am	4:00pm

WHERE THE LICENCE AUTHORIZES SUPPLIES OF ALCOHOL WHETHER THESE ARE ON AND / OR OFF SUPPLIES

- M. The sale by retail of alcohol for consumption OFF the premises only

Part 2





Licensing Act 2003

GUPLA0297

Premises Licence

NAME, (REGISTERED) ADDRESS, TELEPHONE NUMBER AND EMAIL (WHERE RELEVANT) OF HOLDER OF PREMISES LICENCE

Tesco Stores Ltd

Tesco House, Shire Park, Kestrel Way, Welwyn Garden City, Hertfordshire, AL7 1GA
Telephone 01707 298348

REGISTERED NUMBER OF HOLDER, FOR EXAMPLE COMPANY NUMBER, CHARITY NUMBER (WHERE APPLICABLE)

Tesco Stores Ltd

00519500

NAME, ADDRESS AND TELEPHONE NUMBER OF DESIGNATED PREMISES SUPERVISOR WHERE THE PREMISES LICENCE AUTHORIZES THE SUPPLY OF ALCOHOL

Sarah GRAHAM



PERSONAL LICENCE NUMBER AND ISSUING AUTHORITY OF PERSONAL LICENCE HELD BY DESIGNATED PREMISES SUPERVISOR WHERE THE PREMISES LICENCE AUTHORIZES FOR THE SUPPLY OF ALCOHOL

Licence No. 176/08/0969/PERS

Issued by Horsham





Licensing Act 2003

GUPLA0297

Premises Licence

ANNEXES

MANDATORY CONDITIONS

A: Sales of alcohol

- 1. No supply of alcohol may be made under the premises licence -
 - a. at a time when there is no designated premises supervisor in respect of the premises licence, or
 - b. at a time when the designated premises supervisor does not hold a personal licence or the personal licence is suspended
- 2. Every supply of alcohol under the premises licence must be made or authorised by a person who holds a personal licence

Mandatory Licensing Conditions (Off Sales)

- 1. The premises licence holder or club premises certificate holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sale or supply of alcohol.
- 2. The designated premises supervisor in relation to the premises licence must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy.
- 3. The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either-
 - a. a holographic mark, or
 - b. an ultraviolet feature.

B: Permitted price for alcohol

- 1. A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price.
- 2. For the purposes of the condition set out in paragraph 1-
 - a) "duty" is to be construed in accordance with the Alcoholic Liquor Duties Act 1979;
 - b) "permitted price" is the price found by applying the formula-

$$P=D+(D \times V)$$
 where-
 - (i) P is the permitted price,
 - (ii) D is the amount of duty chargeable in relation to the alcohol as if the duty were charged on the date of the sale or supply of the alcohol, and
 - (iii) V is the rate of value added tax chargeable in relation to the alcohol as if the value added tax were charged on the date of the sale or supply of the alcohol;
 - c) "relevant person" means, in relation to premises in respect of which there is in force a premises licence-
 - (i) the holder of the premises licence,
 - (ii) the designated premises supervisor (if any) in respect of such a licence, or
 - (iii) the personal licence holder who makes or authorises a supply of alcohol under such a licence;
 - d) "relevant person" means, in relation to premises in respect of which there is in force a club premises certificate, any member or officer of the club present on the premises in a capacity which enables the member or officer to prevent the supply in question; and
 - e) "value added tax" means value added tax charged in accordance with the Value Added Tax Act 1994.
- 3. Where the permitted price given by Paragraph (b) of paragraph 2 would (apart from this paragraph) not be a whole number of pennies, the price given by that sub-paragraph shall be taken to be the price actually given by that sub-paragraph rounded up to the nearest penny.
- 4. (1) Sub-paragraph (2) applies where the permitted price given by Paragraph (b) of paragraph 2 on a day ("the first day") would be different from the permitted price on the next day ("the second day") as a result of a change to the rate of duty or

Justine Fuller
Environmental Health Manager
Guildford Borough Council





Licensing Act 2003

GUPLA0297

Premises Licence

ANNEXES continued ...

value added tax.

(2) The permitted price which would apply on the first day applies to sales or supplies of alcohol which take place before the expiry of the period of 14 days beginning on the second day.

FURTHER CONDITIONS

C: Conditions carried over from conversion in November 2005:

1. To man tills numbered 27, 29 and 33 and a member of staff in 2 aisles involved.

D: Conditions imposed by Licensing Sub-Committee B on 13 September 2005

1. The licence holder will keep in place written training policies and formal training programmes to ensure that their staff are equipped to meet all four licensing objectives. All training and revision/refreshers materials will be reviewed regularly to reflect the requirements of the Licensing Act 2003 and any amendments thereto.
2. The licence holder's 'Think 21' policy shall be brought to customers' attention through point of sale material at the checkout and wherever alcohol is displayed for sale.
3. The licence holder shall employ a central licensing compliance manager and have a compliance committee. All measures that have hitherto been in place for the sale of alcohol from the premises during licensed hours shall continue to be in place during the extended hours including having of a member of staff in the two aisles allocated to the display of alcohol and the opening of tills numbered 27, 29 and 33.





Licensing Act 2003

GUPLA0297

Premises Licence Summary

POSTAL ADDRESS OF PREMISES, OR IF NONE, ORDNANCE SURVEY MAP REFERENCE OR DESCRIPTION

Tesco Guildford

Ashenden Road, Guildford, Surrey, GU2 7UN.

WHERE THE LICENCE IS TIME LIMITED THE DATES

Not applicable

LICENSABLE ACTIVITIES AUTHORISED BY THE LICENCE

- the sale by retail of alcohol

THE TIMES THE LICENCE AUTHORISES THE CARRYING OUT OF LICENSABLE ACTIVITIES

Activity (and Area if applicable)	Description	Time From	Time To
M. The sale by retail of alcohol for consumption OFF the premises only			
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THE OPENING HOURS OF THE PREMISES

Description	Time From	Time To
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Tuesday	Midnight	Midnight
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Thursday	Midnight	Midnight
Friday	Midnight	Midnight
Saturday	Midnight	10:00pm
Sunday	10:00am	4:00pm

WHERE THE LICENCE AUTHORISES SUPPLIES OF ALCOHOL WHETHER THESE ARE ON AND / OR OFF SUPPLIES

- M. The sale by retail of alcohol for consumption OFF the premises only

NAME, (REGISTERED) ADDRESS OF HOLDER OF PREMISES LICENCE

Tesco Stores Ltd

Tesco House, Shire Park, Kestrel Way, Welwyn Garden City, Hertfordshire, AL7 1GA
Telephone 01707 298348

REGISTERED NUMBER OF HOLDER, FOR EXAMPLE COMPANY NUMBER, CHARITY NUMBER (WHERE APPLICABLE)

Tesco Stores Ltd

00519500

Justine Fuller
Environmental Health Manager
Guildford Borough Council





Licensing Act 2003

GUPLA0297

Premises Licence Summary

NAME OF DESIGNATED PREMISES SUPERVISOR WHERE THE PREMISES LICENCE AUTHORISES THE SUPPLY OF ALCOHOL

Sarah GRAHAM

STATE WHETHER ACCESS TO THE PREMISES BY CHILDREN IS RESTRICTED OR PROHIBITED



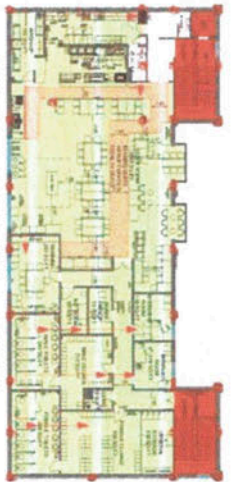
RDG APPROVED PLAN

REFRESH STAFF ROOM TO 30 YEAR SPECIFICATION
INSTALL NEW FLOORING SUBJECT TO DELAY BEFORE
NEW FRESH CHILLER AND FREEZER

REFRESH NEW BAKERY

REFRESH STAFF OFFICES, RECEPTION & CLERK ROOMS

FIRST FLOOR GROSS AREA: 6,298 SQ FT



REFRESH ALL CORRIDORS & HALLWAYS



SERVICE YARD

REFRESH DOT COMD COND ROOMS
REFRESH COOK STAFF
REFRESH CHICKENS, BREADS &
MADE BREAD CHICKENST AND
BROTICATE SEE TO CAPITAL FORMATION

GROSS GROUND FLOOR: 63,366 SQ FT
TOTAL GROSS FLOOR AREA: 63,366 + 5,298 = 68,664 SQ FT

NEW TANKS, ELECTRICALS & SPECS
REFRESH TEST BOARD
ADD SECURITY GATE TO
TANKS CHECKOUT

NEW BENCHES SET UP COMMUNITY BOARD
INSTALL NEW SANDWICH CABINET
& SNACKING REST HOT PRES
& MERRY BERRY

ADD NEW COINMATED CASH &
CASHING SYSTEM
REFRESH SECURITY SECTION
FIT WASH GUM BASKET
HOTLINE OR STORE
REFRESH MANTLE

REFRESH TOILETS
TO 30 YEAR SPECIFICATION

REFRESH PHOTOBOOTH

NEW COSTA LAYOUT
TO ALLOW ACCESS TO ELEC PANELS

INSTALL NEW PROJECTS CABINETS &
MACHINE HIGHLIGHTS
NEW GARDENY SHELVING
BEHIND MACHINERY TO GARDENY
WHICH SET SPACE RECOMMENDATION

A NEW BAKERY COAL POST

REFRESH WAREHOUSING FROM ANGLE
NEW CARPETRY TIGHTER BAKERY HALL
BASKY & BAKERY SHELVING
REFRESH HITCHHIK
REFRESH FURNITURE WITH A FRESH CO
INSTALL NEW WALK IN FREEZER
TO REPLACE OLD CABINETS
REFRESH NEW CABINETS & MACHINERY

REFRESH BANQUET AS PER BANQUET
LEAVE REPAIR TO BE MADE
WITH S&M AND MAINTENANCE
REFRESH CHAIRS
AND NEW BAKERY MOVERS

TAKE CHILLER BENCHES AND
BASKY BAKERY EXPANDED
REFRESH OLD FISH COOLER
BASKY BAKERY & FREEZERS
INSTALL NEW STOVE OVER COOLER
WITH BASKY OVER COOLER
REFRESH WORKER BAKERY STORE
REFRESH COMMERCIAL SERVICE
& CASH COUNTERS ROOM

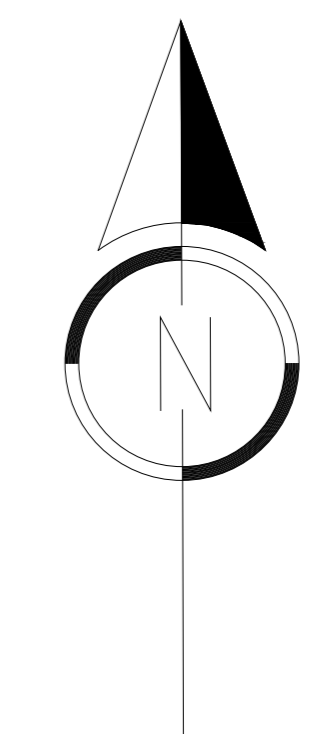
REFRESH STAFF OFFICES, RECEPTION & CLERK ROOMS
REFRESH NEW BAKERY
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REFRESH NEW BAKERY
REFRESH STAFF OFFICES, RECEPTION & CLERK ROOMS

TESCO
SHEPHERD WAREHOUSE
SHEPHERD WAREHOUSE
SHEPHERD WAREHOUSE

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REV.	DATE	AMENDMENTS
##	29.11.2021	UPDATED INPOST LOCKERS
##	29.11.2021	UPDATED EV CHARGING INSTALL
##	29.11.2021	UPDATED INTEGRATED CLICK AND COLLECT CONVERSION
##	29.11.2021	UPDATED INPOST LOCKERS
##	29.11.2021	UPDATED HAND CAR WASH REFURB
##	15.09.2022	ASBUILT CREATED



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SITE PLAN DETAILS	
STORE GROSS FLOOR AREA	EXISTING 72,475 Sq Ft / 6,733 Sq M
PARKING BAY SIZE	2.4x4.8
STANDARD CAR PARKING SPACES	515
PARENT & CHILD SPACES	17
DISABLED SPACES	20
TOTAL CAR PARKING SPACES	552
CAR PARKING RATIO	1:13
TROLLEY BAYS	7
DEDICATED COLLEAGUE PARKING	0
BIKE RACKS	0
SITE AREA ACRES	7.20

HAND CAR WASH	
GROSS	EXISTING SQFT 1214
NET SALES	0
ANCILLARY	0

TIMPSONS DRY CLEANERS	
GROSS	EXISTING SQFT 163
NET SALES	0
ANCILLARY	0

EV CHARGING	
GROSS	EXISTING SQFT 1007
PARKING BAYS	5
ANCILLARY	0

PROJECT
2590 GUILDFORD
F 44.0 (31.7/4. 8)

DESCRIPTION
EXISTING SITE LAYOUT

DRAWING NO 2590pg##

PHASE - ISSUE ##

SYSTEM ID 2590bg##.dwg
2590pg##.dwg

SCALE 1:250@A0 DATE 15.09.2022

UK PLANNING MANAGER JORDI JURADO

BENGALURU PLANNER MONIKA RAJA

RETAIL PLANNING & DESIGN IMPLEMENTATION

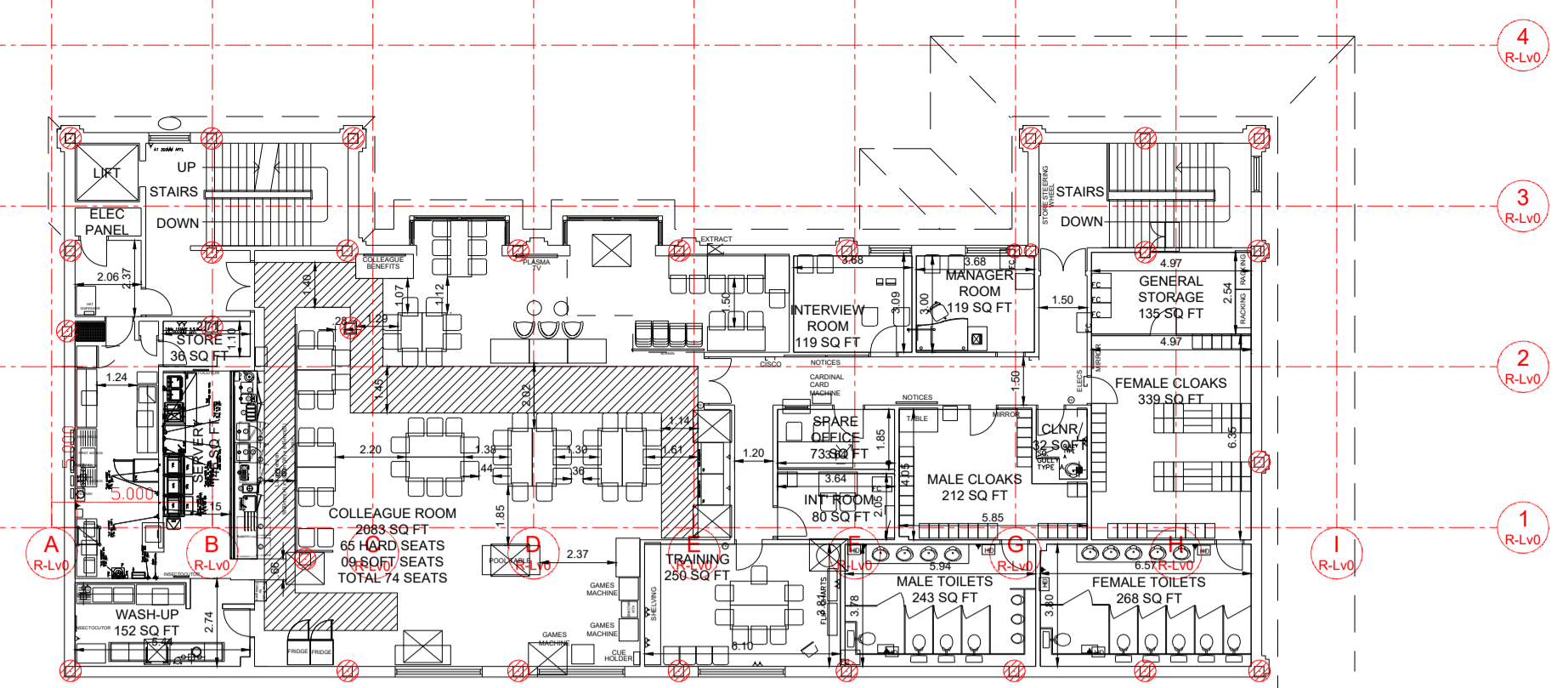
TESCO STORES LIMITED
STORE PLANNING DEPARTMENT
PROPERTY SERVICES
HIGHWOODS BUILDING, KESTREL WAY, HERTFORDSHIRE,
WELWYN GARDEN CITY, HERTFORDSHIRE, AL7 1GA
TELEPHONE: 01717 256150

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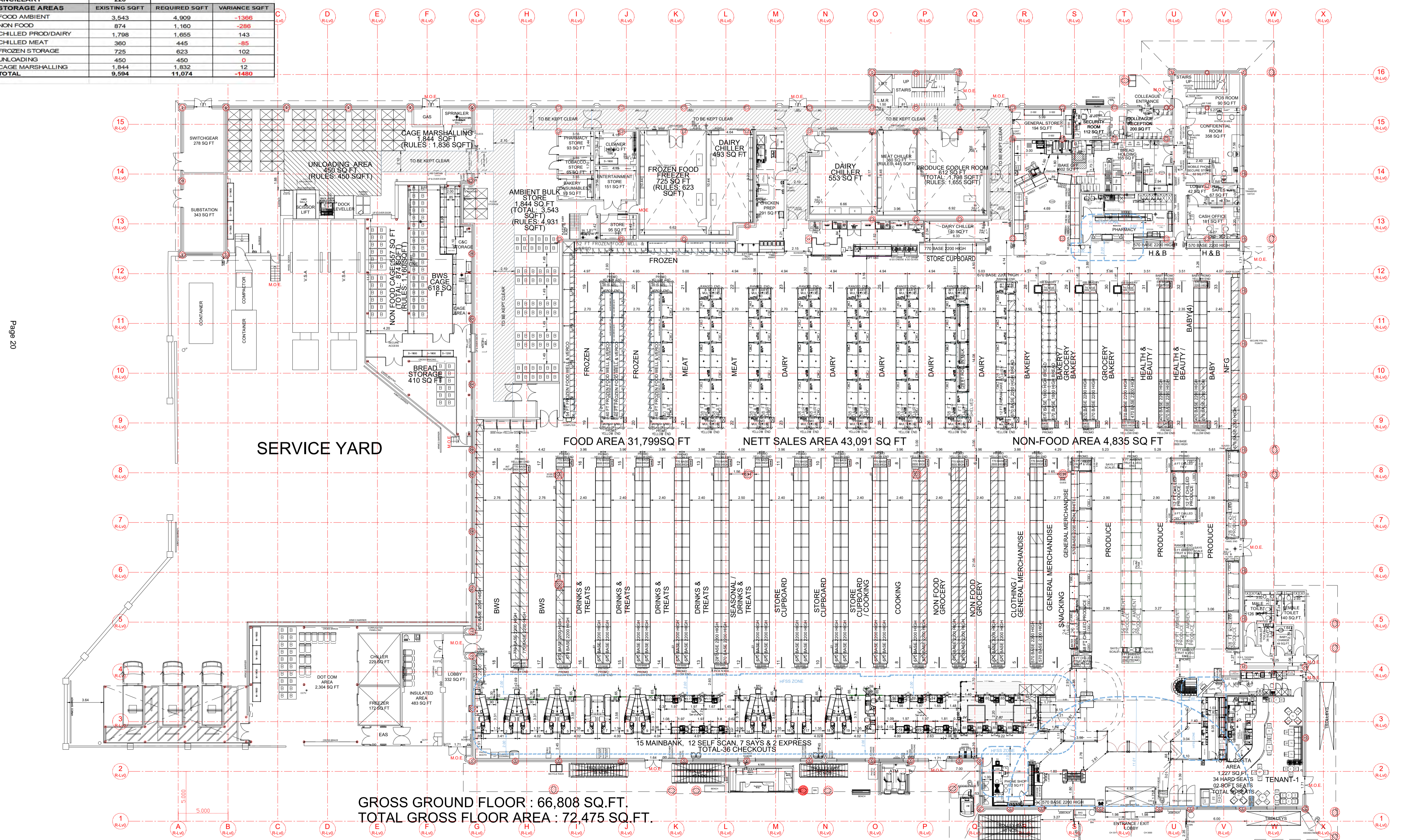
Appendix 2

RETAIL PLAN AREA DETAILS	
BUILDING AREAS	EXISTING SQFT
GROSS BUILDING	72,475
Gross Ground floor	66,808
Gross Mezz floor	5,667
Gross First floor	0
TOTAL NET SALES	44,098
TESCO AREAS	EXISTING SQFT
NET SALES	43,091
Net Ground floor	43,091
Net Mezz floor	0
RETAIL SALES	36,634
SPLIT	31.7 / 4.8
NON FOOD	4,835
Seasonal & Power aisle	430
Health and Beauty	1,418
Baby	594
Clothing	104
General Merchandise	1,801
Checkouts & CSD	5,203
Internal foyer circulation	806
Services	487
Customer restaurant	0
Customer toilets	447
Dot Com total area	2,304
Offices/Ancillary	16,259

Costa AREAS		EXISTING SQFT	
GROSS		1,227	
NET SALES		1,007	
ANCILLARY		220	
STORAGE AREAS	EXISTING SQFT	REQUIRED SQFT	VARIANCE SQFT
FOOD AMBIENT	3,543	4,909	-1366
NON FOOD	874	1,180	-286
CHILLED PROD/DAIRY	1,798	1,685	143
CHILLED MEAT	360	445	-85
FROZEN STORAGE	725	623	102
UNLOADING	450	450	0
CAGE MARSHALLING	1,844	1,832	12
TOTAL	9,594	11,074	-1480



FIRST FLOOR GROSS AREA : 5,667 SQ.FT.



GROSS GROUND FLOOR : 66,808 SQ.FT.
TOTAL GROSS FLOOR AREA : 72,475 SQ.FT.

REV	DATE	AMENDMENTS
##	29.11.2021	UPDATED FINEST FIRE PIT
##	29.11.2021	UPDATED PROJECT ADDER
##	29.11.2021	UPDATED PROJECT BLOOM
##	29.11.2021	UPDATED SAYS BARRIER REMOVAL
##	29.11.2021	UPDATED LARGE STORES GATES
##	29.11.2021	UPDATED ATM REPLACEMENT
##	11.12.2021	UPDATED HFSS EXCLUSION AREA
##	14.04.2022	UPDATED ASBULTS LAYOUT

Agenda Item number 2
Appendix 2

PROJECT
2590 GUILDFORD
F 44.0 (31.7/4. 8)

DESCRIPTION
EXISTING RETAIL LAYOUT

DRAWING NO **2590gag##**

PHASE - ISSUE ##

SYSTEM ID 2590g##.dwg
2590bg##.dwg

SCALE DATE
1:200@A1 14.04.2022

UK PLANNING MANAGER **PETER MALLACE**

BENGALURU PLANNER **KISHORE M**

RETAIL PLANNING & DESIGN IMPLEMENTATION

TESCO STORES LIMITED
STORE PLANNING DEPARTMENT
PROPERTY SERVICES
HIGHWOODS BUILDING, KESTREL WAY, HERTFORDSHIRE,
WELWYN GARDEN CITY, HERTFORDSHIRE, AL7 1GA
TELEPHONE: 01707 395150

Application to vary a premises licence under the Licensing Act 2003

PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form, please read the guidance notes at the end of the form. If you are completing this form by hand, please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

I/We Tesco Stores Limited

(Insert name(s) of applicant)

being the premises licence holder, apply to vary a premises licence under section 34 of the Licensing Act 2003 for the premises described in Part 1 below

Premises licence number GUPLA0297

Part 1 – Premises Details

Postal address of premises or, if none, ordnance survey map reference or description Tesco Guildford Superstore Ashenden Road, Guildford, Surrey, GU2 7UN			
Post town	Guildford	Postcode	GU2 7UN

Telephone number at premises (if any)	██████████
Non-domestic rateable value of premises	£ 1,750,000 https://www.tax.service.gov.uk/business-rates-find/valuations/start/8834291000

Part 2 – Applicant details

Daytime contact telephone number	██████████		
E-mail address (optional)	████████████████████		
Current postal address if different from premises address	██████████		
Post town	██████████	Postcode	██████████

Part 3 - Variation

Please tick as appropriate

Do you want the proposed variation to have effect as soon as possible? Yes No

If not, from what date do you want the variation to take effect?

DD	MM	YYYY
<input type="text"/>	<input type="text"/>	<input type="text"/>

Do you want the proposed variation to have effect in relation to the introduction of the late-night levy? (Please see guidance note 1) Yes No

Please describe briefly the nature of the proposed variation (Please see guidance note 2)

Updating the licence following changes over time to store opening hours, customer expectations, and offering, as well as the overall layout. The variation proposes:

- Amending the times the licence authorises the carrying out of the sale by retail of alcohol for consumption off the premises to the following: Monday-Sunday, 00:00-23:59 (24 Hours)
- Amending the opening hours of the premises to: Monday-Sunday, 00:00-23:59 (24 Hours)
- Addition of a new licensable activity: the provision of late-night refreshment (indoors) on the following days: Monday-Sunday, 23:00-05:00
- Removal of the condition C carried over from conversion of the licence in November 2005 as stated on the licence and updating the remaining conditions to be replaced by an updated Operating Schedule enclosed within this application.
- Update the layout plan attached to the premises licence to reflect the latest layout.

If your proposed variation would mean that 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend:

Part 4 Operating Schedule

Please complete those parts of the Operating Schedule below which would be subject to change if this application to vary is successful.

- | Provision of regulated entertainment (Please see guidance note 3) | Please tick all that apply |
|---|-----------------------------------|
| a) plays (if ticking yes, fill in box A) | <input type="checkbox"/> |
| b) films (if ticking yes, fill in box B) | <input type="checkbox"/> |
| c) indoor sporting events (if ticking yes, fill in box C) | <input type="checkbox"/> |
| d) boxing or wrestling entertainment (if ticking yes, fill in box D) | <input type="checkbox"/> |
| e) live music (if ticking yes, fill in box E) | <input type="checkbox"/> |
| f) recorded music (if ticking yes, fill in box F) | <input type="checkbox"/> |
| g) performances of dance (if ticking yes, fill in box G) | <input type="checkbox"/> |
| h) anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H) | <input type="checkbox"/> |

Provision of late-night refreshment (if ticking yes, fill in box I)

Supply of alcohol (if ticking yes, fill in box J)

In all cases complete boxes K, L and M

A

Plays Standard days and timings (please read guidance note 8)			Will the performance of a play take place <u>indoors or outdoors or both – please tick</u> (please read guidance note 4)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
Day	Start	Finish		Both	<input type="checkbox"/>
Mon			<u>Please give further details here</u> (please read guidance note 5)		
Tue					
Wed			<u>State any seasonal variations for performing plays</u> (please read guidance note 6)		
Thur					
Fri			<u>Nonstandard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list</u> (please read guidance note 7)		
Sat					
Sun					

B

Films Standard days and timings (please read guidance note 8)			<u>Will the exhibition of films take place indoors or outdoors or both – please tick</u> (please read guidance note 4)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish			
Mon			<u>Please give further details here</u> (please read guidance note 5)		
Tue					
Wed			<u>State any seasonal variations for the exhibition of films</u> (please read guidance note 6)		
Thur					
Fri			<u>Nonstandard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list</u> (please read guidance note 7)		
Sat					
Sun					

C

Indoor sporting events Standard days and timings (please read guidance note 8)			<u>Please give further details</u> (please read guidance note 5)
Day	Start	Finish	
Mon			<u>State any seasonal variations for indoor sporting events</u> (please read guidance note 6)
Tue			
Wed			
Thur			<u>Nonstandard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list</u> (please read guidance note 7)
Fri			
Sat			
Sun			

D

Boxing or wrestling entertainments Standard days and timings (please read guidance note 8)			<u>Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick</u> (please read guidance note 4)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish			
Mon			<u>Please give further details here</u> (please read guidance note 5)		
Tue					
Wed			<u>State any seasonal variations for boxing or wrestling entertainment</u> (please read guidance note 6)		
Thur					
Fri			<u>Nonstandard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left, please list</u> (please read guidance note 7)		
Sat					
Sun					

E

Live music Standard days and timings (please read guidance note 8)			Will the performance of live music take place <u>indoors or outdoors or both – please tick</u> (please read guidance note 4)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	Please give further details here (please read guidance note 5)		
Mon					
Tue			State any seasonal variations for the performance of live music (please read guidance note 6)		
Wed					
Thur			Nonstandard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list (please read guidance note 7)		
Fri					
Sat					
Sun					

F

Recorded music Standard days and timings (please read guidance note 8)			<u>Will the playing of recorded music take place indoors or outdoors or both – please tick</u> (please read guidance note 4)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish			
Mon			<u>Please give further details here</u> (please read guidance note 5)		
Tue					
Wed			<u>State any seasonal variations for the playing of recorded music</u> (please read guidance note 6)		
Thur					
Fri			<u>Nonstandard timings. Where you intend to use the premises for the playing of recorded music at different times to those listed in the column on the left, please list</u> (please read guidance note 7)		
Sat					
Sun					

G

Performances of dance Standard days and timings (please read guidance note 8)			<u>Will the performance of dance take place indoors or outdoors or both – please tick</u> (please read guidance note 4)	Indoors	<input type="checkbox"/>
Day	Start	Finish		Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Mon			<u>Please give further details here</u> (please read guidance note 5)		
Tue			<u>Please give further details here</u> (please read guidance note 5)		
Wed			<u>State any seasonal variations for the performance of dance</u> (please read guidance note 6)		
Thur			<u>State any seasonal variations for the performance of dance</u> (please read guidance note 6)		
Fri			<u>Nonstandard timings. Where you intend to use the premises for the performance of dance at different times to those listed in the column on the left, please list</u> (please read guidance note 7)		
Sat			<u>Nonstandard timings. Where you intend to use the premises for the performance of dance at different times to those listed in the column on the left, please list</u> (please read guidance note 7)		
Sun			<u>Nonstandard timings. Where you intend to use the premises for the performance of dance at different times to those listed in the column on the left, please list</u> (please read guidance note 7)		

H

Anything of a similar description to that falling within (e), (f) or (g) Standard days and timings (please read guidance note 8)			Please give a description of the type of entertainment you will be providing		
Day	Start	Finish	<u>Will this entertainment take place indoors or outdoors or both – please tick</u> (please read guidance note 4)	Indoors	<input type="checkbox"/>
Mon				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Tue			<u>Please give further details here</u> (please read guidance note 5)		
Wed					
Thur			<u>State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g)</u> (please read guidance note 6)		
Fri					
Sat			<u>Nonstandard timings. Where you intend to use the premises for the entertainment of a similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list</u> (please read guidance note 7)		
Sun					

I

Late-night refreshment Standard days and timings (please read guidance note 8)			<u>Will the provision of late-night refreshment take place indoors or outdoors or both – please tick</u> (please read guidance note 4)	Indoors	<input checked="" type="checkbox"/>
Day	Start	Finish		Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Mon	23:00	05:00	<u>Please give further details here</u> (please read guidance note 5)		
Tue	23:00	05:00			
Wed	23:00	05:00	<u>State any seasonal variations for the provision of late-night refreshment</u> (please read guidance note 6)		
Thur	23:00	05:00			
Fri	23:00	05:00	<u>Nonstandard timings. Where you intend to use the premises for the provision of late-night refreshment at different times, to those listed in the column on the left, please list</u> (please read guidance note 7)		
Sat	23:00	05:00			
Sun	23:00	05:00			

J

Supply of alcohol Standard days and timings (please read guidance note 8)			Will the supply of alcohol be for consumption – please tick (please read guidance note 9)	On the premises	<input type="checkbox"/>
				Off the premises	<input checked="" type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	State any seasonal variations for the supply of alcohol (please read guidance note 6)		
Mon	00:00	23:59			
Tue	00:00	23:59			
Wed	00:00	23:59			
Thur	00:00	23:59			
Fri	00:00	23:59			
Sat	00:00	23:59			
Sun	00:00	23:59			

K

<p>Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 10).</p> <p>N/a</p>

L

Hours premises are open to the public Standard days and timings (please read guidance note 8)			State any seasonal variations (please read guidance note 6)
Day	Start	Finish	
Mon	00:00	23:59	
Tue	00:00	23:59	
Wed	00:00	23:59	
Thur	00:00	23:59	
Fri	00:00	23:59	
Sat	00:00	23:59	Nonstandard timings. Where you intend the premises to be open to the public at different times from those listed in the column on the left, please list (please read guidance note 7)
Sun	00:00	23:59	

Please identify those conditions currently imposed on the licence which you believe could be removed as a consequence of the proposed variation you are seeking.

- The conditions in Annex 2 of the premises licence can be updated to reflect the current operating schedule enclosed in this application. Condition C: 1.
- Remaining conditions in D: 1, 2, and 3 imposed by the Licensing Sub-Committee on 13 November 2005 can be replaced by the current and updated Operating Schedule which reflects current standards of operation. Specifically, “Think 21” is now updated to “Think 25” etc.

Please tick as appropriate

- I have enclosed the premises licence
- I have enclosed the relevant part of the premises licence

If you have not ticked one of these boxes, please fill in reasons for not including the licence or part of it below

Reasons why I have not enclosed the premises licence or relevant part of premises licence.

N/a

M Describe any additional steps you intend to take to promote the four licensing objectives as a result of the proposed variation:

a) General – all four licensing objectives (b, c, d, and e) (please read guidance note 11)

Tesco is a large national operator with a range of head office and local support. The company has devised policies, procedures, systems, and training to ensure that they sell alcohol in a responsible manner.

There is a detailed programme which ensures that comprehensive training is provided to employees having regard to their role and the responsibilities and such training is regularly reviewed, and records kept.

b) The prevention of crime and disorder

We will have a digital CCTV system that covers the premises, including the main area which will be used for display of alcohol. Images will be retained for 31 days.

A member of the management team will be on the premises all the time the store is open. This colleague will have responsibility for the premises and will be the initial point of contact for any issues that may arise.

c) Public safety

The premises licence holder is fully aware of its responsibilities under a range of health and safety related legislation and has policies and procedures in place to be confident of complying with the relevant obligations which arise.

d) The prevention of public nuisance

The company has a “good neighbour” ethos which seeks to ensure that the premises plays an active part in the local community.

e) The protection of children from harm

The premises will operate a Think 25 policy. The checkouts will be programmed to prompt the customer assistant when an alcohol product is scanned at the checkout to follow the Think 25 policy.

All colleagues will receive training in relation to the underlying law and Tesco policy, systems, and procedures. This training will be documented, and refresher training will be provided on a regular basis.

Checklist:

Please tick to indicate agreement

- I have made or enclosed payment of the fee; or
- I have not made or enclosed payment of the fee because this application has been made in relation to the introduction of the late-night levy.
- I have sent copies of this application and the plan to responsible authorities and others where applicable.
- I understand that I must now advertise my application.
- I have enclosed the premises licence or relevant part of it or explanation.
- I understand that if I do not comply with the above requirements my application will be rejected.

IT IS AN OFFENCE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION. THOSE WHO MAKE A FALSE STATEMENT MAY BE LIABLE ON SUMMARY CONVICTION TO A FINE OF ANY AMOUNT.

Part 5 – Signatures (please read guidance note 12)

Signature of applicant (the current premises licence holder) or applicant’s solicitor or other duly authorised agent (please read guidance note 13). **If signing on behalf of the applicant, please state in what capacity.**

Signature	[Redacted]
Date	22/09/2022
Capacity	[Redacted]

Where the premises licence is jointly held, signature of 2nd applicant (the current premises licence holder) or 2nd applicant’s solicitor or other authorised agent (please read guidance note 14). **If signing on behalf of the applicant, please state in what capacity.**

Signature	
Date	
Capacity	

Contact name (where not previously given) and address for correspondence associated with this application (please read guidance note 15)			
[Redacted]			
Post town	[Redacted]	Post code	[Redacted]
Telephone number (if any)	[Redacted]		
If you would prefer us to correspond with you by e-mail, your e-mail address (optional)			
[Redacted]			

Notes for Guidance

This application cannot be used to vary the licence so as to extend the period for which the licence has effect or to vary substantially the premises to which it relates. If you wish to make that type of change to the premises licence, you should make a new premises licence application under section 17 of the Licensing Act 2003.

1. You do not have to pay a fee if the only purpose of the variation for which you are applying is to avoid becoming liable for the late-night levy
2. Describe the premises. For example, the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place of consumption of these off-supplies of alcohol, you must include a description of where the place will be and its proximity to the premises.
3. In terms of specific regulated entertainments please note that:
 - Plays: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 500.
 - Films: no licence is required for 'not-for-profit' film exhibition held in community premises between 08.00 and 23.00 on any day provided that the audience does not exceed 500 and the organiser (a) gets consent to the screening from a person who is responsible for the premises; and (b) ensures that each such screening abides by age classification ratings.
 - Indoor sporting events: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000.
 - Boxing or Wrestling Entertainment: no licence is required for a contest, exhibition or display of Greco-Roman wrestling, or freestyle wrestling between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000. Combined fighting sports – defined as a contest, exhibition or display which combines boxing or wrestling with one or more martial arts – are licensable as a boxing or wrestling entertainment rather than an indoor sporting event.
 - Live music: no licence permission is required for:
 - a performance of unamplified live music between 08.00 and 23.00 on any day, on any premises.
 - a performance of amplified live music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - a performance of amplified live music between 08.00 and 23.00 on any day, in a workplace that is not licensed to sell alcohol on those premises, provided that the audience does not exceed 500.
 - a performance of amplified live music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - a performance of amplified live music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school or (iii) the health care provider for the hospital.
 - Recorded Music: no licence permission is required for:
 - any playing of recorded music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - any playing of recorded music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community

- premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
- any playing of recorded music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school proprietor or (iii) the health care provider for the hospital.
 - Dance: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 500. However, a performance which amounts to adult entertainment remains licensable.
 - Cross activity exemptions: no licence is required between 08.00 and 23.00 on any day, with no limit on audience size for:
 - any entertainment taking place on the premises of the local authority where the entertainment is provided by or on behalf of the local authority;
 - any entertainment taking place on the hospital premises of the health care provider where the entertainment is provided by or on behalf of the health care provider;
 - any entertainment taking place on the premises of the school where the entertainment is provided by or on behalf of the school proprietor; and
 - any entertainment (excluding films and a boxing or wrestling entertainment) taking place at a travelling circus, provided that (a) it takes place within a moveable structure that accommodates the audience, and (b) that the travelling circus has not been located on the same site for more than 28 consecutive days.
4. Where taking place in a building or other structure please tick as appropriate (indoors may include a tent).
 5. For example, state type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.
 6. For example (but not exclusively), where the activity will occur on additional days during the summer months.
 7. For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.
 8. Please give timings in 24-hour clock (e.g. 16.00) and only give details for the days of the week when you intend the premises to be used for the activity.
 9. If you wish people to be able to consume alcohol on the premises, please tick 'on the premises. If you wish people to be able to purchase alcohol to consume away from the premises, please tick 'off the premises. If you wish people to be able to do both, please tick 'both'.
 10. Please give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups or the presence of gaming machines.
 11. Please list here steps you will take to promote all four licensing objectives together.
 12. The application form must be signed.
 13. An applicant's agent (for example solicitor) may sign the form on their behalf provided that they have actual authority to do so.
 14. Where there is more than one applicant, each of the applicants or their respective agents must sign the application form.
 15. This is the address which we shall use to correspond with you about this application.

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Monday, October 17, 2022

Campus Services

Mr Alan Sutherland
FRSA, FInstLM, FBII, MBA, LLCM
Director of Campus Services

Guildford Borough Council
Millmead House
Millmead
Guildford
Surrey
GU2 4BB



FAO Planning Committee

Tesco Premises Licence Full Variation

I am writing on behalf of the University of Surrey to object to the application as submitted by Tesco Superstore for a 24 hour premises licence. As the committee will be aware, Tesco Superstore is located at the nexus of Stag Hill campus, Manor Park campus, Park Barn, and Southway; where there is a great concentration of students residing throughout term. Since the inception of the 2003 act, we have worked with Pubwatch and the late-night industry to promote responsible drinking practices to promote the objective of the prevention of public nuisance. The application from Tesco in its current form does not provide sufficient detail on how they will meet this objective other than to reference the mandatory condition of a Challenge 25 scheme. It remains an offence to sell alcohol to a customer who is drunk, and Tesco have not included any security safeguards that would be expected to prevent this offence. The only measure to meet the objective of prevention of public nuisance is a vague reference to a "good neighbour scheme".

We would like to request the committee require more stringent safeguards in the promotion of the licensing objectives to justify the extension of sales on such a large scale during the hours of midnight until 6am



Alan Sutherland
Director of Campus Services



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